



Safety, Health and Behavior Rules for Visitors at the MAGIC Site

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Safety Coordinator:

Javier Herrera
comments to:
jaherllo@ifae.es

Editorial Board:

Ana Babic
Oscar Blanch
Juan Cortina
Michele Doro
Elisa Prandini
Martin Will

Abstract:

This document describes the safety rules for visitors that plan to stay during the night at the MAGIC telescopes site. You must read and understand it completely, receive a guided safety tour by an expert, sign a printed copy of the checklist found at the end of the document, and give the signed checklist to the expert at the start of your visit. Rules are written in bold and numbered. Failure to comply with them may result in a safety penalty for your host person.

If you find any omission or wrong or outdated information in this document, or you simply want to comment or make suggestions, please write to the Safety Committee.

The latest version of the safety documents is available at:

<http://www.magic.iac.es/site/safety/>

EMERGENCY PHONE NUMBERS

Public Emergency Telephone Number: (0) 112

Residencia Reception (day time): (0) +34 922 405 500 (internal: 2500)

Residencia Night Porter (night time): (0) +34 609 554 576

IMPORTANT NOTES

The emergency line operators speak Spanish, English, French and German.

The people working at the Residencia speak Spanish and English.

To reach phone numbers outside the IAC phone network you have to dial a 0 first.

Additional contacts details of MAGIC experts and coordinators are available at:

<http://www.magic.iac.es/contacts/>

USAGE OF THIS MANUAL

Rules (R): You are obliged to follow it to avoid putting yourself, other persons at the site, or the telescopes at risk. You will incur a safety penalty if you do not follow a rule.

LIST OF ABBREVIATIONS

GLIMOS: Group Leader In Matters Of Safety

ORM: Observatorio del Roque de los Muchachos

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1. Introduction

If you are asked to read this document and sign it, you are coming to the MAGIC site as a visitor. Visitors are individuals who do not belong to the MAGIC collaboration, nor to a group of the MAGIC Collaboration.

If this is not the case, you must read instead the full SHR document accessible to MAGIC members at the following link:

<http://www.magic.iac.es/site/safety/>

1.1. Safety Status of Visitors

When staying at the MAGIC site, you need to have an Individual Safety Status defined. In addition, the role of GLIMOS, as the responsible for the safety and operation at any given time at the MAGIC site is defined.

1.1.1. GLIMOS

The reference person in matter of security at the MAGIC site is the Group Leader In Matters Of Safety or GLIMOS, who is the responsible for the safety and operations at the site at any given time.

The GLIMOS is the most important person for the safety at the site and has complete authority over personnel and equipment in all matters that concern safety. The GLIMOS is a role that is assigned dynamically to a single person depending on who is effectively working at the site.

During night observation this role is typically assigned to the Shift Leader or to the deputy Shift Leader. In case of doubts, ask any MAGIC member who is the current GLIMOS during your stay at the MAGIC site.

R1. You are not allowed to visit the MAGIC site without a GLIMOS.
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If during the visit, you have any concerns or doubt about safety rules and their enforcement, contact immediately the GLIMOS.

1.1.2. Visitor Profile

When visiting the MAGIC site you are automatically assigned the **Visitor** profile: Individuals who do not belong to the MAGIC Collaboration or to a group of the MAGIC Collaboration or to an external collaboration that has an agreement with MAGIC. Visitors are allowed at the site only in company of a MAGIC member or supporting technician. A GLIMOS must be around at the site during the visit, and should look after the guests. In case no GLIMOS is around, the accompanying MAGIC member will be entitled as GLIMOS. A visitor that spends part of the night at the MAGIC site must read and understand this document completely.

R2. Visitors that participate to a part or to the full night of the data taking must receive a guided safety tour by an expert during daylight and before the first night.

R3. Visitors shall not interfere during MAGIC data taking or technical operations.

R4. If a visitor breaks a safety rule, the host person will receive the corresponding penalty.

R5. Any sensible information acquired during the stay of the visitors must be kept private by the visitor and not distributed unless agreed with the MAGIC collaboration.

1.2 Preparation of the Visit

If you plan to visit the MAGIC site for a visit, please inform the MAGIC Travel Committee through the mailing list [magic travel@mpp.mpg.de](mailto:magic%20travel@mpp.mpg.de) or ask your contact person to send the email on your behalf. Do this **well in advance**. This mailing list includes the MAGIC Safety Coordinator, the Support Astronomer and the Postdocs at La Palma. Include the following information (bold items are mandatory):

- a) **Purpose of your travel**
- b) **Travel dates and details**
- c) Mobile phone number and contact at home for emergencies.

2. General Safety Rules

This chapter describes the most important safety rules to be followed when working at the site, **read this section carefully!**

2.1. Driving to and from the ORM

There are two roads to the Roque de Los Muchachos: one from Santa Cruz (close to the airport) and one from Garafía. Both roads wind up through hundreds of bends, many of them hairpin turns, with a difference in altitude of more than 2000 m. They are to be considered as dangerous roads, you are encouraged to drive carefully, and to avoid driving during night time or under adverse weather conditions.

2.2. The MAGIC Site

The MAGIC site is shown in Figure 1. Referring to the figure, on the top there are the two roads that go down (right to Santa Cruz and the airport, left to Garafia). Shown is also the entrance of the ORM. At this point you find a gate which is closed at night. It marks the entrance of the ORM protected areas. Special driving rules apply in this area. On the top-left are located the apartments and the Residencia. On the bottom right, the MAGIC site starts from the main road and encompasses the areas of the two telescopes, MAGIC-I and MAGIC-II. Highlighted is a helipad and the walking path from there to the Counting House.

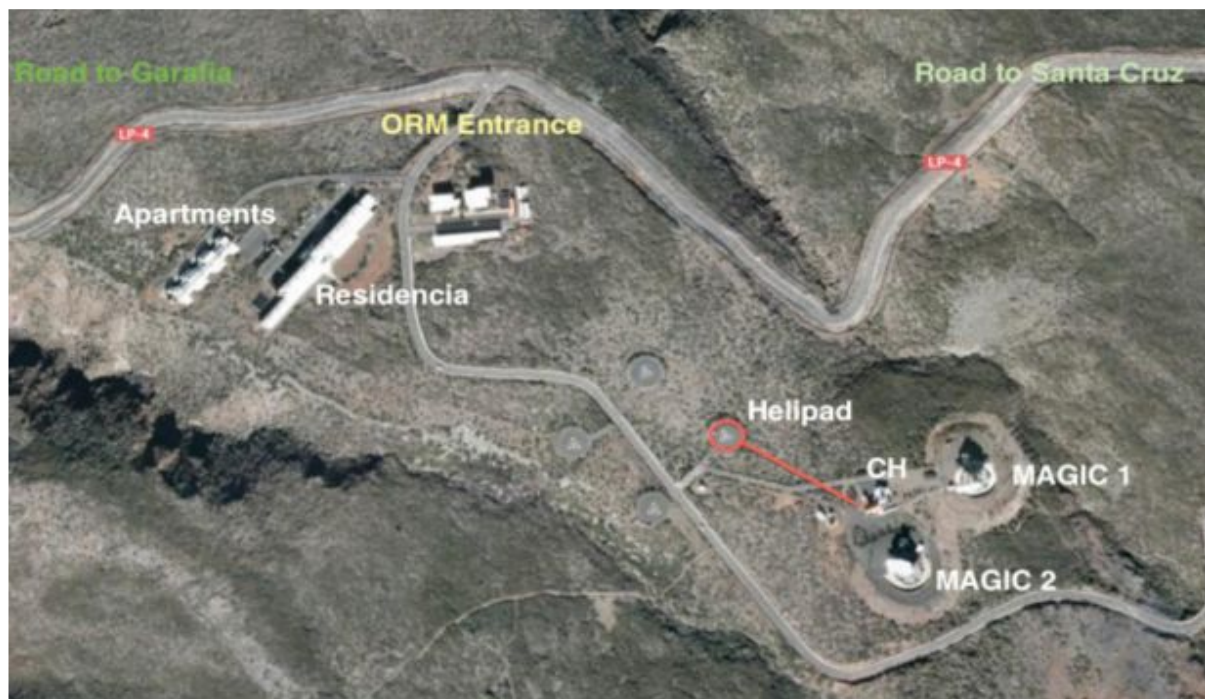


Figure 1: Map of the MAGIC site at the ORM.

R6. Within the observatory, drive using only the dipped headlights.

R7. Never drive your car to the MAGIC site at night during data taking. In case you are going to the telescopes, advance slowly to the helipad. Park your car at the helipad and walk to the Counting House on the walking path.

2.3. Restricted Areas

R8. The telescope fenced areas, the LIDAR tower, the garages, the computing room, the readout room and the electronics workshop are restricted areas for visitors. They can only access them in the company of their host and/or the GLIMOS. No individual access is allowed at any time. Try to keep visual contact all the time.

You must use a **safety helmet** whenever you enter the telescope areas, inside the fences (as marked by the corresponding sign), and the LIDAR tower dome. Helmets protect you from objects falling from the structure or the camera access tower. They also protect your head from colliding with any structure. Helmets for general use can be found in garage #2 of the Counting House. If you take one of those helmets place it back after you are done.

R9. Always wear a helmet inside the telescope fenced areas or when in the LIDAR tower dome, day and night.

R10. Always secure the helmet with the chin strap, do not keep it loose.

At the MAGIC site you should always wear **proper boots**, i. e. safety boots or hiking boots. You must always wear proper boots when you enter the restricted areas or the fences surrounding the telescopes. A typical safety shoe is shown in Figure 2.



Figure 2: A possible type of safety shoe to be used at the MAGIC site. Hiking shoes are also accepted.

R11. Always wear proper boots inside the telescope fence.

3. Emergencies

The **highest authority** in case of an emergency in the MAGIC site is the GLIMOS.

R12. In case of emergency, always follow the instructions of the GLIMOS.

The emergency **control center** of the MAGIC site is the Control Room in the Counting House. The room is equipped with two telephone lines and the VHF radio transmitter.

The **meeting point** of the MAGIC site is the area in front of the garages of the Counting House. It is marked with a sign. If this site is compromised, the secondary meeting point is the helipad closest to the MAGIC site.

All **emergency phone numbers** can be found in the Counting House, on the whiteboard close to the kitchen. In case you need external help, the current emergency protocols at ORM requires that:

- a) The first number to call is the Residencia at ORM. It is the first call because they are the closest resource in case of an emergency. They speak Spanish and English, and they are trained in first-aid and emergencies. You can call them with the regular phones, a cell phone or with the radio emitter.
- b) The second number to call is the Public Emergency Telephone Number (112). They speak Spanish, English, French and German. It can be called from any cell phone practically everywhere, even if you don't have normal coverage. They will tell you what to do and will get in contact with the medical service, firemen, local authorities, or whoever is necessary. They will stay in contact with you until the emergency is finished.

The relevant phone numbers are:

- Public Emergency Telephone Number: (0) 112
- Residencia Reception (day time): (0) +34 922 405 500 (internal: 2500)
- Residencia Night Porter (night time): (0) +34 609 554 576

When calling any of those numbers for an emergency remember to state: who you are, where you are, the nature of the emergency, the actions you have taken so far, and (if you have the knowledge) the specific help that you will need.

The reaction in case of any emergency is based on the Protect - Alert - Help methodology. Follow the actions required in this order:

1. **Keep calm.** You must react fast to an emergency, but you can not act without deep concentration. Rather spend some seconds considering the situation than rush to take action and perhaps makes everything worse and even put your life in danger.

2. **Evaluate the Situation.** Make a first but not too exhaustive evaluation of the situation. Make sure that you are not yourself in danger! If you are, take the proper actions to make yourself and other rescuers safe. Try to gather the basic details about the emergency: why the emergency happened, where exactly it has happened and how many people are involved. This will be essential for the emergency teams to decide on what actions to take.

3. **Mark the Site.** If possible or necessary (e. g. for traffic accidents) mark the site properly to avoid further incidents and for the emergency teams to find it easily.

4. **Raise an Alarm.** Alert first the GLIMOS at the MAGIC site and let him/her know that there is an emergency and that there is danger in the area. He will contact further persons at the site. You may use a fixed or cell phone, use the walkie talkies or use the radio transmitter. In case you can not communicate by those means, walk to the control center or to anyone who can alert the rest. The GLIMOS shall call for external help and contacts the ORM authorities. The GLIMOS also informs the Support Astronomer, Postdocs at La Palma the Safety Coordinator about the situation.

5. **Analyze the Situation.** Once you have alerted the GLIMOS, remain at the site until help arrives. While you wait, examine the emergency again in detail, the state of any victims and look for any dangers. If it takes time for help to arrive, you will need to act and you need to know if your own life may eventually be in danger and if your actions may endanger any victims.

6. **Provide Help.** If your life is not in danger and you know well what to do, you may now act, for instance, to give first-aid or to use the fire extinguishers.

For a detailed description of the possible **internal and external emergencies**, please read the chapter 3 of the full SHR document:

<http://www.magic.iac.es/site/safety/>

For a detailed description of **general health considerations and contraindications**, please read the chapter 4 of the full SHR document:

<http://www.magic.iac.es/site/safety/>

Safety and Health Checklist for Visitors

(Version 2.00)

Fill this page, sign it, and hand it to the GLIMOS.

Date: _____

- I have read and understood this document, and will follow the safety rules and the instructions from the host person and the GLIMOS.
- I have received a guided tour of the MAGIC site and have been shown the areas which are restricted, and the safety measurements.
- I don't understand English but the host person and the GLIMOS have explained the contents of this document and made sure that I understand them.

Visitor Name:

Signature:

Received by:
